



How do I access SESS supports?

The SESS aims to provide support to schools and individual teachers in as flexible a way as possible through its Supports Scheme.

- Support can be advisory, facilitative or financial in nature.
- Professional groups or individual teachers can identify their own professional development needs in relation to the teaching of students with special educational needs and apply accordingly.
- School management can identify Continuing Professional Development Needs (CPD) of staff in relation to the Teaching and Learning for inclusive education CPD, and contact us through the support scheme application form.

Further information and application forms related to the Supports Scheme can be viewed [here](#) [1].

Information on SESS designed seminars and facilitated courses can be viewed in the Courses section of the website where information on how to apply is usually provided.

If you have any other enquiries on accessing SESS supports, please phone 1850 200 884 or send a message to info@sess.ie [2].

The review of applications by the SESS takes into account the overall strategies and priorities of the SESS, along with the need to ensure maximum efficiency and effectiveness. Other considerations include the validity of the activities for which support is being sought, whether they reflect best practice and are cost effective, and if they are in keeping with DES policy. Each month's applications are considered collectively – usually on the first week of each month – and a further period is then needed to inform applicants of decisions or to request clarifications.

This administrative time-scale should be taken into account when submitting applications, in order to ensure there is adequate time for the application to be processed before notification of the decision is needed by the applicant. Approximately six weeks should be allowed for this.



Address: SESS, c/o Cork Education Support Centre, The Rectory, Western Road, Cork **Tel:** 1850 200 884 - **Fax:** 021 425 5647 - **Email:** info@sess.ie

Special Education Support Service is an initiative of Teacher Education Section of the Department of Education and Skills, funded by the Irish Government under the National Development Plan 2007-2013, "Transforming Ireland - A Better Quality of Life for All".