

**An Roinn Oideachais agus Eolaíochta  
Rannog Oideachais Muinteoirí**

Cor na Madadh  
Baile Átha Luain  
Co. na hIarmhí

**Department of Education and Science  
Teacher Education Section**

Cornamaddy  
Athlone  
Co. Westmeath



**Circular : 0006/2009**

**Post-Graduate Certificate/Diploma Programme of Continuing Professional Development in  
Special Educational Needs (Autistic Spectrum Disorders) for Teachers**

**TO: THE AUTHORITIES OF PRIMARY, POST-PRIMARY AND SPECIAL SCHOOLS**

**1. The Programme 2009/2010**

St Angela's College, Sligo, (A College of the National University of Ireland, Galway (NUIG)), is offering a Professional Development Programme Post-Graduate Certificate/Diploma in Special Educational Needs (Autistic Spectrum Disorders) in collaboration with the Special Education Support Service (SESS) for teachers of students with Autistic Spectrum Disorders. In accordance with programmes being offered by the college, this programme will be accredited by NUIG, and will lead to an award of a Post-Graduate Certificate/Diploma in Special Educational Needs (ASD).

Up to 25 places will be available on the programme for the year 2009-2010.

**2. Aim and Content**

The aim of the programme will be to develop teachers' knowledge, understanding and skills in working with students with autistic spectrum disorders.

Qualifications will be awarded by NUIG to participants who successfully complete the programme. Participants will be assessed on the basis of **full attendance** at the programme, successful completion of selected tasks and written assignments, in addition to their work in schools. Further details are available to applicants from St Angela's College, Sligo on their website at [www.stacs.edu.ie](http://www.stacs.edu.ie) and the Special Education Support Service (SESS). [Website: www.sess.ie](http://www.sess.ie)

### 3. Duration and Organisation

This Post-Graduate Certificate/ Post-Graduate Diploma is a professional development programme which can be obtained over a maximum of two years. The programme comprises four modules, as follows:

#### ***Post-Graduate Certificate***

- **Module one (Core Module)** - Understanding Autistic Spectrum Disorders: Theoretical Perspectives and Implications for Practice

***And***

- **Module two** - Assessment, Planning, Applications and Curricular Access for Effective Learning by Students with Autistic Spectrum Disorders.

***Or***

- **Module three** - Teaching Approaches for Students with Autistic Spectrum Disorders.

#### ***Post-Graduate Diploma***

- **Module one** - Understanding Autistic Spectrum Disorders: Theoretical Perspectives and Implications for Practice.
- **Module two** - Assessment, Planning, Applications and Curricular Access for Effective Learning by Students with Autistic Spectrum Disorders.
- **Module three** - Teaching Approaches for Students with Autistic Spectrum Disorders.
- **Module four** - Implications for Supporting Students with Autistic Spectrum Disorders with reference to Self-management and Behaviour.

Completion of Modules 1 (Core) and 2 **or** 3, together with successful completion of the necessary course work and a practicum will attract a **Post-Graduate Certificate** in Special Education (Autistic Spectrum Disorders). Completion of the additional two modules together with the necessary course work will attract a **Post-Graduate Diploma** in Special Educational Needs (ASDs).

Participants will not necessarily be required to complete individual modules sequentially. However all elements of all modules must be completed within the two year period.

The programme will require from twenty-three (Certificate) to forty-four (Diploma) days release from school over the two year period.

Attendance on a number of Saturdays at a central venue will be a requirement for successful candidates.

Class visits from SESS and St. Angela's personnel for the purposes of support provision and practicum assessment respectively are an essential component of the programme.

#### 4. Eligibility

This programme is for registered teachers who are currently working with students with Autistic Spectrum Disorders (ASDs) or will be working with students with ASDs for the duration of the Programme in recognised Primary schools including Special Schools and recognised Post-Primary schools.

##### (a) Primary:

**Please note that all teachers must be registered in accordance with Section 31 of the Teaching Council Act, 2001. Please see Department of Education & Science Circulars: 0085/2007, 0086/2007 & 0087/2007.**

Applicants should have satisfactorily completed their probationary period. *They must have recognised teaching qualifications in accordance with Circular 140/2006*

##### (b) Post-primary

**Please note that all teachers must be registered in accordance with Section 31 of the Teaching Council Act, 2001. Please see Department of Education & Science Circulars: 0016/2008.**

Applicants must be qualified teachers.

##### (c) Special Schools

**Please note that all teachers must be registered in accordance with Section 31 of the Teaching Council Act, 2001. Please see Department of Education & Science Circulars: 0016/2008.**

Applications are invited from teachers in Special Schools. They must have satisfactorily completed their probationary period, *have a recognised teaching qualification in accordance with Circular 140/2006* and hold a sanctioned post in a Special School or be taking up such posts in September 2009.

Applications from teachers who have already completed relevant SESS courses in the learning and teaching of students with ASDs are also acceptable. Consideration will be given to applications for accreditation for prior learning (APL) under the Colleges APL policies and procedures. Individual applicants will be considered on their own merits.

While teachers are completing this programme and for a reasonable period of time following completion of the programme, it is advised that school management make every effort to ensure that students with ASDs continue to benefit from the teacher's knowledge and expertise in this area, through assigning classes for students with ASDs to the teacher.

Applicants for this programme will not be required to attend for interview.

## 5. Applications and Selection

An Application Form accompanies this Circular for completion by teachers interested and eligible to participate in the programme.

### ***Important***

Eligible teachers supported by their school authorities who wish to be considered for admission to the Programme should send their applications to **The Programme Co-ordinator, Post-Graduate Certificate/Diploma in SEN (ASDs), Education Department, St Angela's College, Sligo**, to be received not later than **March 27<sup>th</sup> 2009**.

**All applications must be accompanied by a non-returnable administration fee of €25. Applicants are advised that they should retain evidence of postage. Generally, only one application per school/centre will be considered.**

## 6. Funding

All elements within each module are funded by the Teacher Education Section of the Department of Education and Science through the SESS under the National Development Plan 2007 to 2013.

Individual applicants will be responsible for payment of a fee of €300 per module, up to a maximum of 4 modules.

**Note: Travel and subsistence will be provided for any of the face-to-face elements of the programme.**

Your attention is also drawn to the Teacher Fee Refund Scheme. The purpose of this scheme is to provide funding towards the cost of course and examination fees incurred by Primary and Post-Primary teachers on successful completion of in-career development courses approved by the Department and school authorities.

## 7. Extra Personal Vacation

No extra personal vacation will be allowed in respect of attendance at the Programme.

## 8. Substitution

Substitution will be allowed where it is deemed essential by the Principal in order that participants may avail of the elements within each module.

## 9. Salary Arrangements

All teachers on release from their school under the terms of this Programme will continue to receive their salary in the usual way.

## 10. Allowances

Please note that successful completion of this programme will not result in any entitlement to additional remuneration from the Department of Education and Science.

## 11. Master's Programme

Those who successfully complete the Post-Graduate Diploma in Special Educational Needs (ASDs), and who satisfy the relevant requirements, are eligible to progress to an MA in Special Educational Needs (ASDs) at St. Angela's College. Further information on the MA in SEN (ASDs) Programme in St. Angela's College is available on the St. Angela's website, [www.stacs.edu.ie](http://www.stacs.edu.ie).

Alan Wall  
Principal Officer

February 2009

**Post-Graduate Certificate/Diploma Programme of Continuing Professional Development in  
Special Educational Needs (Autistic Spectrum Disorders) for Teachers**

**ST ANGELA'S COLLEGE, SLIGO**

**APPLICATION FORM FOR ADMISSION**

**Please complete this form and return together with the €25 administration fee to**

**Programme Co-ordinator,  
Post-Graduate Certificate/Diploma in SEN (ASDs),  
Education Department,  
St Angela's College, Sligo  
On or before 5pm on March 27<sup>th</sup> 2009.**

Application is being made to participate in<sup>1</sup> (please tick as appropriate):

Post-Graduate Certificate in SEN (ASDs)

Post-Graduate Diploma in SEN (ASDs)

**1. Personal Details**

Name: \_\_\_\_\_ School: \_\_\_\_\_

Home Address: \_\_\_\_\_ School Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Home Ph: \_\_\_\_\_ School Roll No: \_\_\_\_\_

Mobile: \_\_\_\_\_ School Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Personal e-mail: \_\_\_\_\_ School e-mail: \_\_\_\_\_

Teacher No: \_\_\_\_\_ Principal: \_\_\_\_\_

<sup>1</sup>Please note that this is a signal of intent only, to facilitate organisation and administration. Applicants may reconsider their chosen options as they access the various modules.

**2. Current Teaching Position**

**2 (a)** Please tick which of the following best describes the teaching position you will hold in 2009/2010:

Class teacher in a mainstream primary school

Subject teacher in a mainstream second level school (specify which subject) \_\_\_\_\_

Resource teacher for students with special educational needs (SEN) (circulars 8/99, 8/02) in a mainstream school(s) (please state number of schools) \_\_\_\_\_

Special class teacher in a mainstream school

Other (please Specify) \_\_\_\_\_

Please state year of probation (where applicable) \_\_\_\_\_

Please state the number of students with ASDs whom you are currently teaching in school or will be teaching for the duration of the Programme: \_\_\_\_\_

Registered with the Teaching Council to teach in a primary, special or post primary school: YES \_\_\_\_\_ NO \_\_\_\_\_

Teacher Registration Number: \_\_\_\_\_

**2 (b)** Please tick which of the following best describes your current Employment Status:

Permanent  Contract of Indefinite Duration

Part Time  Fixed Term Contract

Other

If other, please specify \_\_\_\_\_

If employed in a part-time capacity, for how many hours are you employed per week \_\_\_\_\_

**2 (c)** Please state:

• Your total number of years teaching \_\_\_\_\_

• Number of years teaching in your present school \_\_\_\_\_

**2 (d)** For the school year 2009/2010, how many hours per week will you be timetabled in the following areas of work:

Special Class: \_\_\_\_\_ Withdrawal Work: \_\_\_\_\_

Team Teaching: \_\_\_\_\_

Consultation with Colleagues/Parent/Others (please specify): \_\_\_\_\_

Other (please specify): \_\_\_\_\_

**Please confirm with your Principal that you are, or will be, working with students with ASDs for the duration of the Programme.**

I have certified with my principal that this will be the case: Yes: \_\_\_\_\_ No: \_\_\_\_\_

**3. Professional or other qualifications held**

College, University or other Awarding Body	Dates of attendance and whether full-time or part-time	Degree or other Qualifications obtained/to be obtained	Grade /Class (if any)	Subject(s)	Date of Award

**4. Previous Professional Development**

**(e.g. SESS, ICEP Europe / Profexcel, In-service). Please also see list of course as in Appendix A previously attended.**

Name & Dates of Professional Development Course	Duration	Grade/ Class (if any)	Subject(s)	Year of Completion of Professional Development Course	Accrediting Body

**5** I have read Circular xxxx/2009 and I agree to fulfil the necessary conditions of participation in the programme for which I am making application. I certify that all the information given on this form is correct and if admitted to the programme, I undertake to observe all the rules and regulations of St Angela's College, Sligo.

**SIGNED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**6. For completion by school authorities**

I confirm that the information in this application form is correct and, if the above named teacher is given a place on this programme for Assessment and Accreditation of the Special Education Support Service (SESS) Continuing Professional Development Courses in Autistic Spectrum Disorders, that the Board of Management agrees to release him/her to attend the programme and will fulfil all course requirements as specified in Circular 0006/2009.

**SIGNED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
(Principal)

**COUNTER SIGNED:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
(Director/Manager/Chief Executive Officer/Chairperson, Board of Management)

**Please complete this form and return together with the €25 administration fee to**

**Programme Co-ordinator,  
Post-Graduate Certificate/Diploma in SEN (ASDs),  
Education Department,  
St Angela's College, Sligo  
On or before 5pm on March 27<sup>th</sup> 2009.  
Phone: (071) 9143580**

## Appendix A: Modules Elements

Module One	Understanding ASD: Theoretical Perspectives and Implications for Practice	<ul style="list-style-type: none"> <li>▪ Introductory Day</li> <li>▪ SESS-4 Day Introductory Course</li> <li>▪ Sensory, Motor and Relationship Perspectives of the child with ASD</li> <li>▪ Understanding Autism (on-line)</li> <li>▪ Class Visit-SESS personnel</li> <li>▪ Placement (2)</li> </ul>
Assessment	Literature Review	
Module two	Assessment, Planning and curricular access for Effective Learning by Participants with ASD	<ul style="list-style-type: none"> <li>▪ <i>ABBLs, PEP3, T-TAP, IEPs etc</i></li> <li>▪ Accessing the Curriculum &amp; Differentiation</li> <li>▪ ASD &amp; Co-Morbidity</li> <li>▪ Introduction to ABA</li> <li>▪ Class Visit -SESS personnel</li> <li>▪ PECS</li> <li>▪ Lámh</li> <li>▪ TEACCH (2-day)</li> </ul>
Assessment	Case Study	
Module three	Teaching Approaches for Students with ASD	<ul style="list-style-type: none"> <li>▪ Applied Behaviour Analysis (on-line)</li> <li>▪ Social Stories Training</li> <li>▪ Floor-Time</li> <li>▪ TEACCH (5-day)</li> <li>▪ Hanen</li> <li>▪ Intensive Interaction</li> <li>▪ Class Visit (SESS team)</li> </ul>
Assessment	Practicum	
Module four	Implications for Supporting Participants with ASD with reference to Self-management and Behaviour	<ul style="list-style-type: none"> <li>▪ Social Skills training</li> <li>▪ Challenging Behaviour</li> <li>▪ Contemporary Applied Behaviour Analysis courses</li> <li>▪ Class Visit - SESS Personnel</li> <li>▪ Class Visit from ABA team (2)</li> </ul>
Assessment	Audit/Portfolio	