

Teaching Methods and Organisation

Planning and Administration Templates

- Teacher's Timetable [PDF - 32KB]
A blank timetable - simply print and complete by hand.
- Teacher's Record of Homework [PDF - 37KB]
Keep a record of homework you've given and who's getting it done. Easy to see each individual's record at a glance.
- Individual Homework Record [PDF - 28KB]
If you need to record / analyse one student's pattern of completing homework. Can be a good motivation for the student who may be reluctant or non-compliant!
- Attendance Record [PDF - 48KB]
Most suitable for second-level of specialist teachers - keep a running record of daily attendance at your classes. Essential for L.C.A., where 90% attendance is compulsory.
- Teacher's Record of Assessments [PDF - 30KB]
Can be used for formal assessments or class-based assessment. Scores can be given in whatever format is required (raw scores, percentiles, etc.)