

## Referral Form

**Consent of parents/guardians is required.**

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Home Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of Parents/Guardian:  
\_\_\_\_\_  
\_\_\_\_\_

Telephone No: \_\_\_\_\_

Mobile No: \_\_\_\_\_

Fax No: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date of Referral: \_\_\_\_\_

Referred by: \_\_\_\_\_

Name of Agency:  
\_\_\_\_\_  
\_\_\_\_\_

Any other information:  
\_\_\_\_\_  
\_\_\_\_\_

**(Please ensure either an ophthalmologist's or audiologist's report is attached).**

## Department of Education and Science Regional Offices

### Dublin City / Fingal

Floor 1, Findlater House, Cathal Brugha Street, Dublin 1.  
Tel: 01-8896765 Fax: 01-8896761  
dubcityfinro@education.gov.ie

### Dublin South Co.

#### (Sth. Co. Dublin & Dun Laoghaire Rathdown)

County Hall, Belgard Sq Nth, Town Centre, Tallaght, D. 24.  
Tel: 01-4635500 Fax: 01-4635532  
dscro@education.gov.ie

### Kildare / Wicklow Region

Block A, Maudlins Hall, Dublin Rd., and Naas, Co. Kildare.  
Tel: 045-848500 Fax: 045-848599  
naasregoff@education.gov.ie

### Midlands Region

#### (Laois, Longford, Offaly, Westmeath)

Friar's Mill Road, Mullingar, Co. Westmeath.  
Tel: 044-9337000 Fax: 044-9337070  
midlandro@education.gov.ie

### Mid Western Region

#### (Clare, Limerick, Tipperary NR)

Rosbrien Rd, Punch's Cross, Limerick  
Tel: 061-430000 Fax: 061-430050  
ro\_midwestern@education.gov.ie

### North Eastern Region

#### (Cavan, Louth, Meath, Monaghan)

1st Floor, Beechmount Shopping Centre,  
Navan, Co. Meath.  
Tel: 046-9067410 Fax: 046-9067411  
nero@education.gov.ie

### North Western Region

#### (Donegal, Leitrim, Sligo)

Kempton Promenade, Bridge Street, Sligo.  
Tel: 071-9135700 Fax: 071-9135701  
nwro@education.gov.ie

### South Eastern Region (Carlow, Kilkenny, Tipperary SR, Waterford, Wexford)

Johnstown Business Park, Waterford.  
Tel: 051-310000 Fax: 051-310008  
sero@education.gov.ie

### Southern Region (Cork, Kerry)

Heritage Business Pk, Bessboro Rd, Mahon, Cork.  
Tel: 021-4536300 Fax: 021-4536392  
southern@education.gov.ie

### Western Region (Galway, Mayo, Roscommon)

Victoria Place, Galway.  
Tel: 091-864500 Fax: 091-864599  
wro@education.gov.ie

# VISITING TEACHER SERVICE

**For Children  
and Young People  
who are Deaf/  
Hard of Hearing  
or Blind/  
Visually Impaired**

## Background

The Visiting Teacher Service for Children and Young People with a Hearing or Visual Impairment (VTHVI) is provided by the Department of Education & Science from the time of referral through to third level education.

Each visiting teacher is responsible for a particular region and is allocated a caseload of pupils. The visiting teacher supports the children, parents/guardians, teachers and other professionals involved with the child. The nature and frequency of visits will depend on a range of factors, including the age of the child, severity of impairment, educational placement and individual learning needs.

## Our Aims for Your Child

Our aim, through partnership with home and school, is the successful development of the whole child on an educational, social and emotional level.

- Informing
- Advising
- Teaching
- Supporting
- Facilitating
- Liaising

## The Service

The Visiting Teacher Service provides advice and support to ensure that the needs of children and young people with hearing and visual impairment are met. This service is available at pre-school, primary, post-primary and at third level.

Such a service may include:

- Guidance and support to pre-school children and their parents in the home.
- Specialist teaching, support and monitoring.
- Advice on curricular and environmental implications, including the use of assistive technology.
- Supporting, advising, training and liaising with parents, teachers and other professionals.
- Ensuring Reasonable Accommodations are provided to post-primary students by the State Examinations Commission.
- Advising and liaising with disability and access officers to ensure appropriate supports at third level.

## The Referral Process

A child/young person with visual or hearing impairment may be referred to the Visiting Teacher Service by:

- Parents
- Schools
- Eye Clinics
- National Council for the Blind of Ireland (NCBI)
- HSE Audiological Services
- Cochlear Implant Unit, Beaumont Hospital
- National Association for Deaf People (NAD)
- National Council for Special Education (NCSE)

You may complete the referral form overleaf.

Please detach and forward to the appropriate Regional Office of the Department of Education and Science (See contact addresses overleaf) together with relevant medical reports.